

NOTICE OF REGULAR MEETING CITY OF BROOKSHIRE – CITY COUNCIL

The Board of Aldermen of the City of Brookshire will conduct a Regular Meeting on **Thursday, August 3, 2023, at 7:00 PM in the Council Chambers of the Brookshire Municipal Building, 4029 5th Street.** This Notice and the Agenda are posted online at:

www.brookshiretexas.org

A recording of the meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

AGENDA

- (1) Call to order.
- (2) Prayer & Pledge.
- (3) Public comments.
- (4) Department Head Reports. The following persons may provide an update to the Council regarding monthly activity in the respective department, but the Council may not discuss the report unless it relates to an item on the Agenda:
 - a. Police Chief
 - b. Public Works Director
 - c. Code Enforcement Officer
 - d. Municipal Court Director
 - e. Mayor

THE CITY COUNCIL WILL DISCUSS AND TAKE POSSIBLE ACTION REGARDING THE FOLLOWING ITEMS:

- (5) Approval of Council Meeting Minutes: **May 18, June 30, and July 6, 2023.**
- (6) Authorizing Hotel Motel Grant request by Brookshire Bonified. (Henry Lasker)

- (7) Considering a request of the Brookshire Youth Sports League for various improvements to Hovas Park. (Mr. Daniel Jenkins)
- (8) Considering **Resolution 1468** – Granting approval of a Final Plat for the Twinwoods Substation, generally located at the southeast corner of the intersection of FM 1489 and Lakeside Drive.
- (9) Consider **Ordinance 23-716-15** – Amending the Subdivision regulations to allow minor encroachments in certain circumstances without a variance.
- (10) Consider a request for a variance to allow minor encroachments to a building setback line for a residential structure on 2 Donna Court.
- (11) Authorizing Bureau Veritas to provide reports on the first score, complete inspection reports from the last inspections, and regular postings of ratings and inspection reports on the City’s website. (Mayor Pro Tem Hill)
- (12) Reviewing the City’s Code of Ordinances regarding regulations for shipping containers and storage containers. (Alderman Branch)
- (13) Reviewing the City’s Code of Ordinances regarding property maintenance and enforcement. (Alderman Taylor)
- (14) Awarding alternate bid items to James W. Turner Construction for GLO CBDG-DR project Contract #19-076-052-B705. (GrantWorks)
- (15) Authorizing the Mayor to execute a professional services agreement for Bleyl Engineering to determine proposed costs for a three-phase street repair project based on the 2020 Comprehensive Plan (Mayor Pro Tem Hill)
- (16) Posting a request for qualifications for engineering services related to ARPA funded street projects in the City. (Mayor Pro tem Hill)
- (17) Authorizing the rental of a truck to clean out culverts in the City. (Alderman Branch)
- (18) Setting the date for a public hearing regarding the substandard properties located at: 1023 Rouse Street; 1113 Rouse Street; 1216 Velasco Street; 3203 3rd Street; and, 4039 11th Street.
- (19) Considering **Ordinance 23-714-15** – Amending Sections 8-93, 8-94, and 8-95 of the Code of Ordinances to allow veterinarians to distribute rabies tags and enforce rabies regulations. (Alderman Neuendorf)

- (20) Determination of surplus equipment of the Police Department, including vehicles, and the sale, auction, or disposal of the equipment. (Chief Miller)
- (21) Purchasing of two vehicles by the Police Department. (Chief Miller)
- (22) Entering into a professional services agreement with HDL for administration of Sales Tax and Hotel Occupancy Tax. (Mayor Pro Tem Hill)
- (23) Reporting on all festivals from Christmas, 2022 to July 4, 2023, to include income and expenditures, such as all invoices, receipts, and deposit slips. (Mayor Pro Tem Hill).
- (24) Considering **Ordinance 23-717-15** – Setting the City’s Fiscal Year to be October 1 through September 30.
- (25) Adopting the proposed 2023 Budget and Tax Rate Schedule and accepting the Certified Taxable Values from the Waller County Appraisal District.
- (26) Invoice payments and reports.
- (27) Request for Future Agenda Items.
- (28) Council Reports and Community Announcements.
- (29) **Executive Session.** The City Council will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of:
 - a. Consultation with legal counsel (Section 551.071);
 - b. Deliberations on personnel (Section 551.074) regarding the appointment, appeal, employment, evaluation, reassignment, duties, discipline, or dismissal of: **Mr. Anthony Marquez, Mrs. Stephanie Green, Mrs. Yolanda Richards, Mrs. Margie McFarland, the Police Chief, the City Secretary, the Public Works Director, the Municipal Court Director, and the City Administrator.**
- (30) Discussion and possible action regarding items discussed in Executive Session **(if needed)**.
- (31) Adjournment.

APPROVED FOR POSTING BY THE MAYOR ON 07-28-23 DB.

I, Laketra Glover, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA OF THE BOARD OF ALDERMEN OF THE CITY OF BROOKSHIRE WAS POSTED IN A PLACE CONVENIENT AND READILY ACCESSIBLE AT ALL TIMES TO THE GENERAL PUBLIC, IN COMPLIANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, ON July 28, 2023 AT 4:08 AM/PM.

Laketra Glover

[NAME - PRINTED]

Laketra Glover

[NAME - SIGNATURE]

Administrative Assistant

[TITLE]