

**NOTICE OF REGULAR MEETING
CITY OF BROOKSHIRE – CITY COUNCIL**

The Board of Aldermen of the City of Brookshire will conduct a Regular Meeting on **Thursday, April 20, 2023, at 7:00 PM in the Council Chambers of the Brookshire Municipal Building, 4029 5th Street.** This Notice and the Agenda are posted online at:

www.brookshiretexas.org

A recording of the meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

AGENDA

- (1) Call to order.
- (2) Prayer & Pledge.
- (3) Public comments.

**THE CITY COUNCIL WILL DISCUSS AND TAKE POSSIBLE ACTION
REGARDING THE FOLLOWING ITEMS:**

- (4) Approval of Council Meeting Minutes from April 6, 2023.
- (5) Presentation by HDL Companies regarding sales tax administration, economic development market analytics reports, and hotel occupancy tax administration. (Alderman Hill)
- (6) Spraying for mosquitos and related services within the City.
- (7) Citizen request to close Velasco Street between 2½ Street and 4th Street on June 11, 2023 from 10:00AM to 6:00PM. (Ryan Orbin)
- (8) Citizen request to use 3707 12th Street for mini-storage and truck trailer parking. (D.M. Storage)
- (9) Citizen request to move and install a structure to 3223 Robin Street. (Judy Rothell)
- (10) Citizen request to move and install a structure to 4319 South Front Street. (David Aguilar)

- (11) Considering **Resolution 1439** regarding a variance of the type and size of a pole sign to be located at 341 FM 359 in the City.
- (12) Considering **Resolution 1440** regarding a variance from the front and side setbacks for a structure at 1502 FM 352 in the City.
- (13) Considering **Resolution 1441** regarding a variance for minimum lot sizes for undeveloped properties in the City identified by Waller County Appraisal District numbers 5483 & 5054.
- (14) Approving **Resolution 1442** finding that Linebarger, Goggan, Blair & Sampson, LLP is fully qualified special counsel to perform all legal services necessary collect unpaid fines, fees, and court costs under Texas Code of Criminal Procedure Section 103.0031, and finding that: there is a substantial need for the services; the services cannot be adequately performed by the jurisdiction's attorneys; and, the services cannot be adequately performed for an hourly fee.
- (15) Approving **Resolution 1438** authorizing an Agreement with Linebarger, Goggan, Blair & Sampson, LLP to act as special counsel to perform all legal services necessary to collect unpaid fines, fees, and court costs under Texas Code of Criminal Procedure Section 103.0031 and authorizing the Mayor to sign the Agreement.
- (16) Approving **Resolution 1443** finding that Linebarger, Goggan, Blair & Sampson, LLP is fully qualified special counsel to perform all legal services necessary to collect unpaid delinquent ad valorem taxes under Texas Tax Code Section 6.30.
- (17) Approving **Resolution 1444** authorizing an Agreement with Linebarger, Goggan, Blair & Sampson, LLP for delinquent tax collection services and authorizing the Mayor to execute the Agreement, and finding notice has been provided for the Agreement under Texas Government Code Section 2254.1036.
- (18) Approving **Resolution 1445** authorizing the imposition of a twenty percent (20%) penalty for the collection costs on delinquent personal property taxes for Tax Year 2023 and subsequent years under Texas Tax Code Section 33.11.
- (19) Approving **Resolution 1446** authorizing the imposition of a twenty percent (20%) penalty for the collection costs on delinquent taxes for Tax Year 2022 and subsequent years under Texas Tax Code Sections 33.07 & 33.08.
- (20) Approving **Resolution 1447** declaring April 2023 as Fair Housing Month.

- (21) Approving a contract for lawn maintenance of City parks, the field across from City Hall, and along Highway 90. (Alderman Hill)
- (22) Identifying substandard structures in the City, including structures that may need demolition due to fire or structure damage. (Mayor Pro Tem Branch)
- (23) Request that a culvert with pedestrian access be placed between in the general vicinity of 4th Street and Highway 90. (Alderman Hill)
- (24) Placing no parking and no through trucks on Baines from South St. to I-10. (Mayor Pro Tem Branch)
- (25) City Advisory Committee budgets and purchasing policies, including using Hotel Occupancy Taxes for Committee purposes, the Cinco de Mayo Budget, and the Juneteenth Budget. (Alderwoman Taylor)
- (26) Invoice payments and reports.
- (27) Request for Future Agenda Items.
- (28) Council Reports and Community Announcements.
- (29) **Executive Session.** The City Council will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of:
 - a. Consultation with legal counsel (Section 551.071);
 - b. Deliberations on real property (Section 551.072) to deliberate the purchase, exchange, lease, or value of real property, and;
 - c. Deliberations on personnel (Section 551.074) regarding the appointment, appeal, employment, evaluation, reassignment, duties, discipline, or dismissal of: **the Police Chief, former Police Officers, the City Secretary, the Public Works Director, the Municipal Court Director, and the City Administrator.**
- (30) Discussion and possible action regarding items discussed in Executive Session **(if needed)**.
- (31) Adjournment.

APPROVED FOR POSTING BY THE MAYOR ON DB 04-17-23.

I, Laketra Glover, DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING AND AGENDA OF THE BOARD OF ALDERMEN OF THE CITY OF BROOKSHIRE WAS POSTED IN A PLACE CONVENIENT AND READILY ACCESSIBLE AT ALL TIMES TO THE GENERAL PUBLIC, IN COMPLIANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, ON April 17, 2023 AT 12:10 AM/PM.

Laketra Glover
[NAME - PRINTED]

Laketra Glover
[NAME - SIGNATURE]

Administrative Assistant
[TITLE]