

- (4) Department Head Reports. The following persons may provide an update to the Council regarding monthly activity in the respective department, but the Council may not discuss the report unless it relates to an item on the Agenda:
- a. Police Department- Chief Miller- one New Officer, Bradford, is getting his FTO, who will be out on his own coming soon.
 - b. Public Works – Mr. Kelley – requesting not to be disturbed while on duty. Also, would like to hire more workers with experience (for discussion in the upcoming budget). Mr. Kelley also mentions that the council members are doing a great job.
 - c. Municipal Court – Sherri Brandi – court going well. As for the new court just went to Juvenile Case School last week. Sherri Brandi would like to move up to another employee as Juvenile Case Manager. Also, states she will be in Court Administrator School starting next week. Ms. Fabiola is working on her level one certification and wishes her education level would increase to level three. Court payments are going well. However, some people still pay by phone or money order at the window.
 - d. Mayor – Mayor Branch – working hard to improve everything going forward to increase the beautification of the city and trying get more employees.

**THE CITY COUNCIL WILL DISCUSS AND TAKE POSSIBLE ACTION
REGARDING THE FOLLOWING ITEMS:**

- (5) Approval of Council Meeting Minutes from **May 11** and **May 18, 2023**.
Motion: Alderwoman K. Branch approved council meeting minutes from May 11 and May 18, 2023.
Second: Mayor Pro Tem Hill
Abstain: Alderwoman Neuendorf for May 11 and May 18, 2023.
For: Alderwoman Taylor, Alderman McAnelly
Approved: Mayor D Branch Motion Carried

- (6) Considering the request of the Brookshire Youth Sports League for various improvements to Hovas Park. (Mr. Daniel Jenkins)

Motion:

Second:

Abstain:

For:

Approved:

Tabled: next agenda

- (7) Prohibiting the use of 4727 Gassner Road as an illegal dump site by Sontollo Construction Cleanup and directing that all applicable regulations be applied to the site. Justin Pruitt, City Attorney, directed the site to stop work on any sites and own by Sontollo Construction Cleanup. These will be citations and prohibited use in the city with a \$2,000.00 a day per violation.

Motion: Mayor Pro Tem Hill to direct Olson & Olson to draft a letter to Sontollo Construction to have within five business days to improve up all TCEQ permits to operate as a dump or any other word for the site.

Second: Alderwoman Branch

For: Alderwoman Neuendorf, Alderwoman Taylor, Alderman McAnelly

Approved: Mayor D Branch Motion Carried

- (8) Approving the extension by a private retail developer of Otto Street from its current location to a proposed intersection with I-10 Frontage Road.

Motion: Mayor Pro Tem Hill moved to direct the Mayor to enter into an MOU for an Otto Street proposed project.

Second: Alderman McAnelly

For: Alderwoman Neuendorf, Alderwoman Taylor, Alderwoman K. Branch

Approved: Mayor D Branch Motion Carried

- (9) Approving the purchase of coolers by the Events Committee. (Alderwoman Taylor)

Motion: Alderwoman Taylor approved the purchase of coolers and tents by the Event Committee for the Brookshire Festival not exceeding \$750.

Second: Alderwoman Neuendorf

For: Alderman McAnelly, Mayor Pro Tem Hill

Approved: Mayor D Branch Motion Carried

- (10) Authorizing the rental of a truck to clean out culverts in the City. (Alderwoman Branch)

Motion: Alderwoman Branch table to next meeting pending Mr. Kelley's estimate.

Second: Alderwoman Neuendorf

For: Alderwoman Taylor, Alderman McAnelly, Mayor Pro Tem Hill

Approved: Mayor D Branch Motion Carried

Tabled: next agenda

- (11) Approving all invoices for the 4th of July festival. (Alderwoman Branch)

Motion: Alderwoman Branch motion to approve \$6905.09 for fireworks, \$400.00 for setup, two bands, DJ, and food, and will present invoices on July 6th.

Second: Alderman McAnelly

For: Alderwoman Neuendorf, Alderwoman Taylor, Mayor Pro Tem Hill

Approved: Mayor D Branch Motion Carried

- (12) Approving **Resolution 1452** – Granting a variance from certain platting and permitting requirements for a proposed home to be built at 507 Purdy Street.

Motion: Alderwoman Branch motioned to table to next agenda and directed Mayor Branch and Ms. Glover, Ardurra, and Mr. Pruitt to do a follow-up on 507 Purdy Street.

Second: Mayor Pro Tem Hill

For: Alderwoman Neuendorf, Alderwoman Taylor, Alderman McAnelly

Approved: Mayor D Branch Motion Carried

Tabled: next agenda item

- (13) Approving **Resolution 1456** – Approving a development plan for a proposed installation of four (4) electric vehicle charging stations at the Shell Station, generally located at the corner of Waller Avenue and Interstate 10.

Motion: Mayor Pro Tem Hill moved to approve Resolution 1456 as presented.

Second: Alderman McAnelly

For: Alderwoman Neuendorf, Alderwoman Taylor, Alderwoman Branch

Approved: Mayor D Branch Motion Carried

- (14) Approving **Resolution 1457** – Awarding to Voice Products, Inc. the purchase of a Police Department Recorder System to be paid by American Rescue Plan Act (ARPA) Funds.

Motion: Alderman McAnelly moved to approve Resolution 1457 as presented.

Second: Alderwoman Neuendorf

For: Alderwoman Taylor, Mayor Pro Tem Hill, Alderwoman Branch

Approved: Mayor D Branch Motion Carried

- (15) Approving **Resolution 1458** – Awarding to Dell Technologies the purchase of 10 Police Department Laptops to be paid by American Rescue Plan Act (ARPA) Funds.

Motion: Alderwoman Taylor moved to approve Resolution 1458.

Second: Alderwoman Neuendorf

For: Alderman McAnelly, Mayor Pro Tem Hill, Alderwoman Branch

Approved: Mayor D Branch Motion Carried

- (16) Approving **Resolution 1463** – Awarding to Utility, Inc. the purchase of 10 dash cameras, 10 rear cameras, and 20 body cameras for the Police Department to be paid by American Rescue Plan Act (ARPA) Funds.

Motion: Mayor Pro Tem Hill moves to approve Resolution 1463 with the provision of negotiations of pricing.

Second: Alderwoman Neuendorf

For: Alderwoman Taylor, Alderman McAnelly, Alderwoman Branch

Approved: Mayor D Branch Motion Carried

- (17) Approving **Resolution 1459** – Appointing members to the Event Planning Committee. (Alderwoman Taylor) Alderwoman Taylor is resigning as Events Committee chairman, and the Juneteenth event will be her last event.

Motion: Alderwoman Branch to be tabled until reorganized the committee and have it go along with the workshop with the city on how HOT funds can be used.

Second: Alderman McAnelly

Abstain: Alderwoman Taylor

For: Alderwoman Neuendorf, Mayor Pro Tem Hill

Approved: Mayor D Branch Motion Carried

Tabled: until reorganized Event

Council to a break for 5 minutes Stop: 9:12 pm Open meeting: 9:16 pm

- (18) Approving **Resolution 1460** – Authorizing the sale to Eyes on Me of the City-owned structure intended to be used as a dog pound and placing certain restrictions related to the sale. (Aldерwoman Branch)
Motion: Aldерwoman Branch motioned that Eyes on Me has the exclusive right to buy until September 30th. (Resolution 1460 was not approved at this time).
Second: Aldерwoman Neuendorf
For: Aldерwoman Taylor, Alderman McAnelly
Approved: Mayor D Branch Motion Carried
- (19) Approving **Resolution 1461** – Setting the rates and rules for the use of the Convention Center. (Aldерwoman Branch)
Motion: Aldерwoman Branch asked to be tabled until the next city council meeting
Second: Alderman McAnelly
For: Aldерwoman Neuendorf , Aldерwoman Taylor, Mayor Pro Tem Hill
Approved: Mayor D Branch Motion Carried
Tabled: next agenda
- (20) Approving **Resolution 1462** – Authorizing the purchase of a metal detector to be paid for under the Municipal Courts Security Fund. (Mayor Pro Tem Hill)
Motion: Aldерwoman K Branch motion to table and to be put on agenda by July 20, 2023
Second: Aldерwoman Neuendorf
For: Aldерwoman Taylor, Alderman McAnelly, Mayor Pro Tem Hill
Approved: Mayor D Branch Motion Carried
Tabled: until July 20th council meeting
- (21) Approving **Ordinance 23-712-15** – Amending Chapter 46 of the Code of Ordinances to allow pole signs along certain streets in the City. (Aldерwoman Neuendorf)
Motion: Aldерwoman Neuendorf approved Ordinance 23-712-15 as presented, which the recommendations Ardurra presented in their memo provided.
Second: Aldерwoman Branch
For: Aldерwoman Taylor, Alderman McAnelly, Mayor Pro Tem Hill
Approved: Mayor D Branch Motion Carried

- (22) Approving **Ordinance 23-713-15** – Amending Section 8-29 of the Code of Ordinances to reflect State law regarding the tethering of animals. (Aldерwoman Neuendorf)

Motion: Aldерwoman Neuendorf approved Ordinance 23-713-15 as presented.

Second: Aldерwoman Branch

For: Aldерwoman Taylor, Alderman McAnelly, Mayor Pro Tem Hill

Approved: Mayor D Branch Motion Carried

- (23) Approving **Ordinance 23-714-15** – Amending Sections 8-93, 8-94, and 8-95 of the Code of Ordinances to allow veterinarians to distribute rabies tags and enforce rabies regulations. (Aldерwoman Neuendorf)

Motion: Alderman McAnelly moves to table Ordinance 23-714-15 until further clarification on the wording.

Second: Aldерwoman Neuendorf

For: Aldерwoman Taylor, Mayor Pro Tem Hill, Aldерwoman Branch

Approved: Mayor D Branch Motion Carried

Tabled: next agenda

- (24) Approving **Ordinance 23-715-15** – Consenting to annexation of certain property by the Brookshire Municipal Water District.

Motion: Mayor Pro Tem Hill move to table Ordinance 23-715-15 until the Brookshire Municipal Water District can give greater clarity on the actual property

Second: Aldерwoman Neuendorf

For: Aldерwoman Taylor, Alderman McAnelly, Aldерwoman Branch

Approved: Mayor D Branch Motion Carried

Tabled: next agenda item

- (25) Request for Future Agenda Items.

Aldерwoman Branch: None at this time

Discussion and possible action requests for qualifications and processes for one or many Engineers to complete a street project or projects using the balance of ARPA funds. (Mayor Pro Tem Hill)

Discussion and possible action for a professional services agreement for Bleyl Engineering to determine proposed costs for street repairs based on the 2020 comprehensive plan proposed street repairs phases. (Mayor Pro Tem Hill)

Discussion and possible action to propose to set a workshop to explore the ramifications of the new ETJ laws passed by legislation in the 48 hours.
(Alderman McAnelly)

Alderwoman Taylor: None

Alderwoman Neuendorf: None

(26) Council Reports and Community Announcements.

Alderwoman Branch: None

Mayor Pro Tem Hill: None

Alderman McAnelly: Juneteenth celebration start Friday evening with an Awards Ceremony recognizing a number of our citizens. Then moving into Saturday a family celebration that'll be held right out in front of City Hall. And I will be the presenter for Friday night Award Ceremony.

Alderwoman Taylor: Juneteenth celebration this weekend, Friday night, starting at 6:30 pm. On Saturday we will have the parade which starts at 10 am from Police Department. If you'd like to be in the parade, be at the PD at 9am. The parade will leave from PD to Convention Center and everything is to public.

Alderwoman Neuendorf: None

(27) Executive Session. The City Council will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of:

- a. Consultation with legal counsel (Section 551.071);
- b. Deliberations on real property (Section 551.072) to deliberate the purchase, exchange, lease, or value of real property, and;
- c. Deliberations on personnel (Section 551.074) regarding the appointment, appeal, employment, evaluation, reassignment, duties, discipline, or dismissal of: **the Police Chief, the City Secretary, the Public Works Director, the Municipal Court Director, and the City Administrator.**

1st. Closed: 7:44 pm Open: 8:04 pm

2nd Closed: 9:57 pm Open: 10:13 pm

(28) Discussion and possible action regarding items discussed in Executive Session
(if needed).

(29) Adjournment.

Motion: Alderwoman Branch

Second: Alderwoman Neuendorf

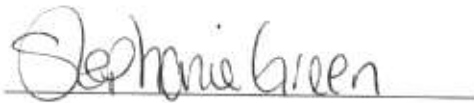
For: Alderwoman Taylor, Alderman McAnelly, Mayor Pro Tem Hill

Approved: Mayor Branch



DARRELL BRANCH, MAYOR

ATTEST:



NAME [SIGNATURE]



NAME [PRINTED]