

Minutes of Regular City Council Meeting

This is a true and correct copy of the minutes of the Regular City Council Meeting for the City of Brookshire held October 19, 2023 at 7:00pm.

1. Call to Order 7:01pm
2. Prayer Mayor Pro Tem Hill
3. Pledge of Allegiance
4. Roll Call

Alderman Neuendorf Present
Alderman Taylor Present
Alderman McAnelly Present
Mayor Branch Present
Mayor Pro Tem Hill Present
Alderman Branch Absent

5. Public Comments
(State law prohibits the mayor and members of the City Council from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Law. Comments should be directed at the entire Council, not individual members. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual shall be cause for termination of speaking privileges and expulsion from Council Chambers. Your comments are limited to three (3) minutes.)
9. *(item moved by Mayor)* Swearing In Ceremony for the following officials:
by Waller County Commissioner Justin Beckendorff
 - a. City Administrator Jennifer Ward

- b. Chief of Police James Hines
- c. City Secretary Erica Molina
- d. Lieutenant Michael Deutsch
- e. Criminal Investigations Detective Matthew Drake

6. Consent Agenda

Items listed under the Consent Agenda are considered routine and are generally enacted in one motion. The exception to this rule occurs when a Council Member requests one or more items removed from the Consent Agenda for separate discussion and action.

- a. Minutes from the September 21, 2023, Regular Council Meeting
- b. Minutes from the September 26, 2023, Special Council Meeting
- c. Minutes from the September 28, 2023, Special Council Meeting
- d. Code Enforcement Report to date
- e. Municipal Courts Report for August

Motion Alderman Tony McAnelly to approve consent agenda

2nd Alderman Neuendorf

Ayes 4

Nays 0

Motion approved Mayor Branch Motion Carries

7. New Business

- a. Discuss and consider quotes for radar equipment for the police department.
Motion to approve quote to purchase radar equipment for the police department using arpa funds Mayor Pro Tem Hill
2nd Alderman McAnelly
Ayes 4
Nays 0
Motion approved Mayor Branch Motion Carries

- b. Discuss and consider quotes for renovations at the police department.
Motion to approve quote for renovations at the police department as designated
in 2023-2024 budget Alderman Neuendorf
2nd Alderman McAnelly
Ayes 4
Nays 0
Motion Approved Mayor Branch Motion Carries
- c. Discuss and consider quotes for ticket writers for police department.
Motion to approve quotes to purchase ticket writers for the police department
using ARPA funds Alderman McAnelly
2nd Alderman Neuendorf
Ayes 4
Nays 0
Motion approved Mayor Branch Motion Carries
- d. Discuss and consider the acceptance of the RFP for Depository Banking Services.
Motion to approve RFP from New First Bank for Depository Banking Services
Alderman McAnelly
2nd Mayor Pro Tem Hill
Ayes 3
Nays 1
Motion approved Mayor Branch Motion Carries
- e. Discuss and consider the acceptance of the RFP for Solid Waste Services.
Motion to approve RFP from Texas Pride Disposal Services for solid waste services
Alderman Neuendorf
2nd Alderman Taylor
Ayes 4
Nays 0
Motion approved Mayor Branch Motion Carries
- f. Discuss and consider the approval of final plat for the Ferguson project at Empire
West.
1. Motion to approve final plat per resolutions 2023-1019-2 according to conditions
outlined in staff report Alderman McAnelly
2nd Mayor Pro Tem Hill
Ayes 4
Nays 0
Motion approved Mayor Branch motion carries
2. Motion to approve development plan per resolution 2023-1019-1 according to
conditions outlined in staff report Alderman McAnelly
2nd Mayor Pro Tem Hill
Ayes 4

Nayes 0

Motion approved Mayor Branch Motion carries.

- g. Discuss and consider the purchase of annual subscription to Everbridge Mass Notification Services for community outreach and emergency management.

Motion to approve the purchase of annual subscription services for Everbridge Mass Notification System Mayor Pro Tem Hill

2nd Alderman Neuendorf

Ayes 4

Nayes 0

Motion approved Mayor Branch Motion carries

- f. Discuss and consider action regarding tax collection agreement with the Brookshire Municipal Water District. **No Action Necessary**

8. Reports from Council (if any)

Alderman McAnelly suggested that we revisit a special events committee for community events.

Alderman Taylor and Mayor Pro Tem Hill reminded us that Friday the 20th is Royal Homecoming

Alderman Neuendorf notified the council and public in attendance that the Royal Katy 4-H Club will be hosting a shop and drop on November 9th at the Brookshire Convention Center from 4pm-8pm. Parents can drop their kids for a fun night while they finish shopping. More information on facebook.

- 9. Executive Session. The City Council will meet in closed session pursuant to Title 5, Ch 551, Texas Government Code for the purpose of:

Adjourn 8:46pm

- a. Consultation with legal counsel
- b. Deliberations on personnel (Section 551.074) regarding the appointment, appeal, employments, evaluation, reassignment, duties, discipline, or dismissal of: the police chief, city secretary, city administrator, municipal court director, or public works director

Reconvene 9:32pm

- 10. Discuss and consider action resulting from Executive Session, if necessary. **No Action**

11. Adjournment 9:33pm

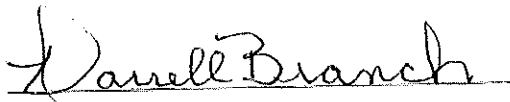
Motion to adjourn Alderman Neuendorf

2nd Alderman Taylor

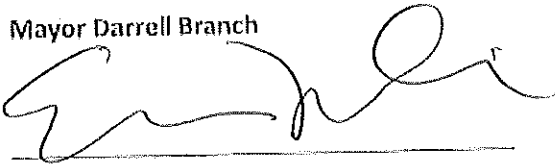
Ayes 4

Nays 0

Motion Approved Mayor Branch Motion Carried



Mayor Darrell Branch



City Secretary Erica Molina