



## MINUTES OF REGULAR CITY COUNCIL MEETING

This is a true and correct copy of the minutes of the Regular City Council Meeting for the City of Brookshire held September 7, 2023 at 7:00pm.

1. Call to Order **7:01pm**  
**Mayor Branch present**  
**Alderman Neuendorf present**  
**Alderman Taylor absent**  
**Alderman McAnelly present**  
**Mayor Pro Tem Hill present**  
**Alderman Branch present**
2. Prayer **Mr. Albert Wilkins**
3. Pledge of Allegiance
4. Public Comments *(In accordance with Texas Open Meetings Act and Texas Government Code 551.007, City Council may not discuss or take action on any item NOT listed on the Agenda. Each member of the public wishing to speak must sign in prior to the meeting and is limited to 3 minutes.)*
  1. **Ms. Hall thanked the Brookshire EDC for improvements to city parks and playgrounds. She also thanked the public works and city personnel for quick response time on problems that arise. She also presented council with a list of additional concerns.**
  2. **KW Realty about substandard structure 4809 11<sup>th</sup> street.**
  3. **Ms. Ruth Rodriguez voiced concerns about previous grievances with the city and contractors, and the need for a resolution about those grievances.**
5. Consider and take action on Consent Agenda *Items listed under the Consent Agenda are considered routine and are generally enacted in one motion. The exception to this rule occurs when a Council Member requests one or more items removed from the Consent Agenda for separate discussion and action.*
  - a. Minutes from the August 31, 2023 Special City Council Meeting.

**Motion to approve minutes from the August 31, 2023 Special City Council meeting Alderman McAnelly  
2<sup>nd</sup> Alderman Neuendorf  
For 4  
Against 0  
Approved Mayor Branch Motion Carries**

- b. Accept resolution regarding the waving of certain platting requirements for the property located at 3440 1<sup>st</sup> Street.

**This item was pulled from consent agenda for clarification.**

**Motion made to waive certain platting requirements for property at 3440 1<sup>st</sup> street, with the condition that a new survey be submitted from 2020 to present by Mayor Pro Tem Hill  
2<sup>nd</sup> Alderman Neuendorf  
For 4  
Against 0  
Approved Mayor Branch Motion Carries**

6. New Business

- a. Discuss and consider to accept contract for services with General Code for complete recodification of ordinances and hosting on online municipal code library.

**Motion made to accept contract with General Code Alderman Neuendorf  
2<sup>nd</sup> Mayor Pro Tem Hill  
For 4  
Against 0  
Approved Mayor Branch Motion Carries**

- b. Discuss and consider to accept contract for Social Media Consulting services.  
**Motion made to accept contract for Social Media Consulting Services with A. Ferguson Alderman McAnelly**

**2<sup>nd</sup> Alderman Neuendorf  
For 4  
Against 0  
Approved Mayor Branch Motion Carries**

7. Budget Workshop for 2023-2024 Fiscal Year

**City Administrator Jennifer Ward informed council that she is having to request revenues from the state Comptroller's office in order to build the budget. Tax rate is looking like it will be .59/\$100 which is lower than last year's rate of .65/\$100. Alderman Branch wanted clarification on the rate and the amount of taxes raised.**

8. Executive Session. The City Council will meet in closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of:

**Adjourn into Executive Session 8:52pm**

- a. Consultation with legal counsel
- b. Deliberations on personnel (Section 551.074) regarding the appointment, appeal, employments, evaluation, reassignment, duties, discipline, or dismissal of: the police chief, city secretary, city administrator, municipal court director, or public works director.

**Reconvene into Open Session 9:35pm**

9. Discussion and possible action resulting from the Executive Session. *(if needed)*

**No Action Necessary**

10. Adjournment. 9:36pm

**Motion to adjourn made by Alderman Branch**

**2<sup>nd</sup> Alderman Neuendorf**

**For 4**

**Against 0**

**Approved Mayor Branch Motion Carries**

  
\_\_\_\_\_  
Mayor Darrell Branch

Attest:



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City Secretary Erica Molina