

Minutes of Regular City Council Meeting

This is the true and correct minutes for the regular city council meeting on November 2, 2023, at 7:00 p.m. at Brookshire City Hall, 4029 5th Street.

1. Call to Order **7:02pm**
2. Prayer **Alderman McAnelly**
3. Pledge of Allegiance
4. Roll Call

Mayor Branch: Here

Alderman Neuendorf: Here

Alderman Taylor: Absent

Alderman McAnelly: Present

Mayor Pro Tem Hill: Present

Alderman Branch: Absent

5. Public Comments

(State law prohibits the mayor and members of the City Council from commenting on any statement or engaging in dialogue without an appropriate agenda item being posted in accordance with the Texas Open Meetings Law. Comments should be directed at the entire Council, not individual members. Engaging in verbal attacks or comments intended to insult, abuse, malign or slander any individual shall be cause for termination of speaking privileges

and expulsion from Council Chambers. Your comments are limited to three (3) minutes.)
NONE

6. Swearing in ceremony of Brookshire Police Captain John Miller by **Chief Hines**
7. Public Hearing
 - a. Conduct a public hearing and take possible action regarding the structures located at:
 - i. 1023 Rouse Street *NO RESPONSE*
 - ii. 3206 3rd Street *NO RESPONSE*
 - iii. 1113 Rouse *Demo Permit pulled, but need council to make determination*
 - b. Open **7:07pm**
 - c. Public Comments **1113 Rouse St. has paid for permits, but needs approval from council. Property co-owner James Jones III speaker (Cynitha Master) discussed that the property would do the demolition and put a fence up and come back to the council within 60 days. The Property owner (s) will cover the expenses for demolition**
 - d. Close **7:10pm**

8. Consent Agenda
Items listed under the Consent Agenda are considered routine and are generally enacted in one motion. The exception to this rule occurs when a Council Member requests one or more items removed from the Consent Agenda for separate discussion and action.

- a. Minutes from the October 19, 2023, Regular Council Meeting
- b. Bills Paid Report September 2023
- c. Court Report September 2023

Motion by Mayor Pro Tem Hill to approve the consent agenda as presented.

2nd Alderman Neuendorf

Ayes: 3

Nays: 0

Motion Approved Mayor Branch Motion Carries

9. New Business
 - a. Discuss and consider approval of invoice from Laskar and Sons for irrigation/landscape work that was necessary in order to move Sidewalk Grant Project forward.

Motion by Alderman McAnelly to approve paying Lasker and Son's Landscaper Invoice

2nd Alderman Neuendorf

Ayes: 3

Nays: 0

Motion Approved Mayor Branch Motion Carries

- b. Discuss and consider the adoption of ordinance changing the Texas Municipal Retirement System employee contribution to 7% of annual salary.

Motion by Mayor Pro Tem Hill to approve adoption of ordinance changing the Texas Municipal Retirement System employee contribution to 7% of annual salary.

2nd Alderman Neuendorf

Ayes: 3

Nays: 0

Motion Approved Mayor Branch Motion Carries

- c. Discuss and consider approval Resolution 1471 for variance request for 4024 2nd Street for residential new construction.

Sylvia Vasquez, owner representative was in attendance. Council had some questions and needed further information.

Tabled to next meeting.

- d. Discuss and consider approval of Resolution 1470 for site development plan for Empire West Building 10 contingent on approvals of Brookshire Katy Drainage District and Waller County MUD 13.

Motion by Alderman Neuendorf to approve resolution 1470

2nd Mayor Pro Tem Hill

Ayes: 3

Nays: 0

Motion Approved Mayor Branch Motion Carries

- e. Discuss and consider the adoption of ordinance to: Accept the petition of Twinwood (US), Inc. for the removal of certain property from the extraterritorial jurisdiction (ETJ) of the City of Brookshire; Dissolve a development agreement affecting the Twinwood (US), Inc. ETJ property; and, Authorizing the transfer of property from Twinwood (US), Inc. to the City of Brookshire

Motion by Mayor Pro Tem Hill to accept the petition of Twinwood US for the removal of certain property from the ETJ (extraterritorial jurisdiction) of the City of Brookshire, dissolve a development agreement affecting the Twinwood US and authorizing the transfer of property from Twinwood US to the City of Brookshire.

2nd Alderman McAnelly

Ayes: 3

Nays: 0

Motion Approved Mayor Branch Motion Carries

- f. Discuss and consider the approval of updated culvert installation fee.
Tabled until December meeting

- g. Discuss and consider the approval of purchase of New Holland Workmaster 55 Tractor with Cab 4WD for Public Works Department.
Motion by Alderman Neuendorf to approve the purchase of 2 New Holland Workmaster Tractors for Public Works
2nd Alderman McAnelly
Ayes: 3
Nays: 0
Motion Approved Mayor Branch Motion Carries

- h. Discuss and consider the approval of service agreement with Safe Built for the contracting of Code Enforcement services.
Motion by Alderman McAnelly to accept the proposal from Safe Built for contracted services, removing 5.6 page 12 which refers to flood plain review.
2nd Mayor Pro Tem Hill
Ayes: 3
Nays: 0
Motion Approved Mayor Branch Motion Carries

- i. Discuss and consider approval of proposed Christmas Festival Budget.
Motion by Alderman McAnelly to approve the Christmas Festival Budget as presented.
2nd Alderman Neuendorf
Ayes: 3
Nays: 0
Motion Approved Mayor Branch Motion Carries

10. Executive Session. **NONE**

The City Council will meet in closed session pursuant to Title 5, Ch 551, Texas Government Code for the purpose of:

- a. Consultation with legal counsel

- b. Deliberations on personnel (Section 551.074) regarding the appointment, appeal, employments, evaluation, reassignment, duties, discipline, or dismissal of: the police chief, city secretary, city administrator, municipal court director, or public works director

- 11. Discuss and consider action resulting from Executive Session, if necessary. **No Action**

12. Council Reports (If Any)

Police Department:

Chief Hines – Homicide from September 30th, still an ongoing investigation. Taken delivery of 4 Malibus and 4 Tahoes. Working with an upfitter, closer in Hempstead. Continue cleaning out and inside of PD, mainly on Fridays and Saturday. Chief Hines would like soft grand reopening once all work is done. Departmental meeting on Oct. 5th. 3 people in background s for potential employment soon. Attended family day with Hangar, meeting with Ryan. Opening lines of communication with RISD Superintendent and Chief Vaughn. Met with Brookwood, acting DA as well Katy PD Chief. Trunk or treat at Hangar and the City and 280 calls for month of October

13. Adjournment 8:13pm

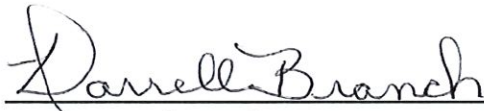
Motion to Adjourn Alderman Neuendorf

2nd Alderman McAnelly

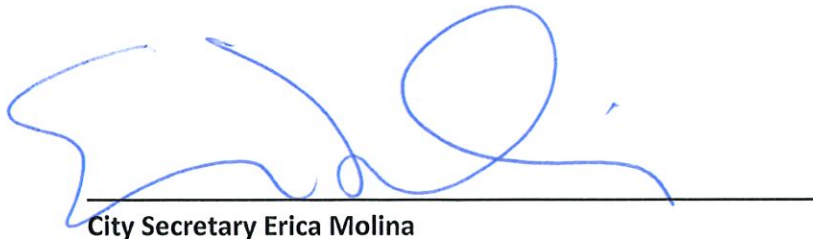
Ayes: 3

Nays: 0

Motion Approved Mayor Branch Motion Carries



Mayor Darrell Branch



City Secretary Erica Molina