

Minutes of the Brookshire Economic Development Corporation Meeting  
August 3, 2023

The Brookshire Economic Development Corporation held a Regular Meeting on Thursday, August 3, 2023 in the Brookshire Municipal Building located at 4029 Fifth Street, Brookshire, Texas.

The meeting was called to order by President, Jeremiah Hill at 5:30 p.m.

**Agenda Item #1: Prayer | Pledge to the U.S. Flag**

Everyone said the Lord's Prayer & pledge to the U.S. Flag.

**Agenda Item #2: Roll Call:**

Present:

President, Jeremiah Hill  
Vice-President, Kathy Guy  
Director, Quotatious Dunn  
Director, Susette Baines  
Director, Amanda Neuendorf

Also Present:

E.D.C. Coordinator, Mike Barnes  
Attorney, Justin Pruitt  
Administrative Assistant, Vickie Casto

Absent:

Secretary/Treasurer, Mariela Aguilar

**Agenda Item #3 Public comments**

N/A

**Agenda Item #4 Consent Agenda**

- a. Approval of BEDC Board Meeting Minutes June 15, 2023.
- b. Approval of Pre-Paid Invoices
- c. Monthly Accounting Report for May & June 2023 Financials

Motion was made to accept the Consent Agenda.

Director, Susette Baines / Vice President, Kathy Guy

All For  
Motion Carried

**Agenda Item #5 Discuss & Possible Action nomination for BEDC Board**

**Member Position 7. (Mariela Aguilar)**

President, Hill addressed the board and stated that Ms. Aguilar had been accepted into Dartmouth for the next 2 years.

He asked that suggestions for her replacements be brought to the next meeting so it can be taken to the city council.

**Agenda Item #6 Discuss and possible action fencing at Hovas Park.**

Mr. Jenkins addressed the board. He was requesting fencing for Hovas Park. The bids he presented was for, field #1 at \$8,580, field #2 at \$21,941 and field #3 at \$6,316 making the total \$36,837.

Mr. Jenkins stated that he had gotten several bids. Discussion continued.

Motion was made to approve fencing around Hovas Park as presented not to exceed \$50,000 once vetting of the company has been completed.

Director, Amanda Neuendorf / Director, Susette Baines

All For  
Motion Carried

**Agenda Item #7 Discuss and Possible Action request to sponsor uniforms for Royal ISD Football team.**

President Hill stated that they had been approached several times about sponsoring the uniforms for the football team. He then asked Mr. Pruitt the legality, is it possible?

Mr. Pruitt stated that there were two ways; but both would be a stretch. He went on to state that an EDC can't spend no more than 10% of their corporate revenues on promotions.

Mr. Hill stated that the request was for \$1,000.

Mr. Barnes stated this was a slippery slope and cautioned the spending sales tax on this. Discussion continued.

Motion was made to deny request sponsorship for uniforms for the football team.

Director, Amanda Neuendorf / Director, Susette Baines

All For  
Motion Carried

**Agenda Item #8 Discuss and Possible Action setting a date for tour of City and Fiscal Year 2023-2024 Project Workshop.**

President Hill addressed the board and stated that he would like for them to take a tour of the projects that they've done. Like the parks and requests that's being made other outside of that. Discuss some other options for across the road, do it all together. He and Mr. Pruitt has discussed the legalities of it being a moving tour. They will have to make accommodations for the public if they choose to attend. He would like to schedule the tour, then come back and discuss some of the projects that they want to look into budgeting into the upcoming budget year.

Discussion continued on setting a date and time.

Motion was made to tour the City and Fiscal Year 2023-2024 Project Workshop for August 19<sup>th</sup>, 8:00 a.m. to noon.

Director, Amanda Neuendorf / Vice-President, Kathy Guy

All For  
Motion Carried

**Agenda Item #9 Discuss and Possible Action setting the EDC's Fiscal Year to be October 1 through September 30, contingent on city council adoption of Ordinance 23-717-15 amending City's Fiscal Year.**

President Hill addressed the board and explained how the city council will be discussing changing their fiscal year to September to October, and we would be aligned with them. That means they will have to come back at some point and do an amendment to this year's budget and adding a 13<sup>th</sup> month and starting October 1 would be their next fiscal year.

Motion was made to setting the EDC's Fiscal Year to be October 1 through September 30, contingent on City Council adoption of ordinance 23-717-15.

Director, Susette Baines / Director, Amanda Neuendorf

All For  
Motion Carried

**Agenda Item #10 Discuss and Possible Action setting 3<sup>rd</sup> Quarter Business Mixer date of August 25, 2023 from 5:30 p.m. – 7:00 p.m.**

President Hill, stated that they would be looking for someone to sponsor finger food etc.

Motion was made to approve a Business Mixer for August 25<sup>th</sup> at 5:30 p.m. – 7:00 p.m.

Director, Amanda Neuendorf / Director, Susette Baines

All For  
Motion Carried

**Agenda Item #11 BEDC Coordinators Report,**

Mr. Barnes addressed the board. He stated that business activity continues to be very strong. Lot of inquires; but we don't meet the specks.

He stated that everything at Empire West is now leased.

There is a company at the end of Cooper that is wanting to pave the road on their own dollar.

A 72-acre project may be lost due to the water district not approving the business to move a water and sewer line at their own expense. He added that the water district continues to be a major problem for our business development.

He reminded them his contract ends at the end of this month.

**Agenda Item #12 Presidents Report.**

President Hill stated that the Amphitheater was completed and then spoke on the parks.

Bostic should be complete by the end of this week then Longenbaugh should start Saturday with an estimated completion in one and a half week.

**Agenda Item #13 Executive Session**

The Brookshire Economic Development Corporation will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of: Economic Development Discussions under Section 551.087; Consultation with legal counsel under Section 551.071; Deliberations on real property under Section 551.072; and, Deliberations on personnel under Section 551.074.

Executive Session opened at 6:15 p.m.  
Executive Session closed at 6:35 p.m.

**Agenda Item #14 Discussion & Possible Action on Executive Session items**

President Hill stated per council they can't discuss the contract, and they would set another meeting.

**Agenda Item # 15 Adjournment.**

Motion was made to adjourn.

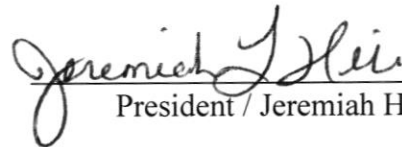
Director, Amanda Neuendorf / Vice-President, Kathy Guy

All For  
Motion Carried

(6:35p.m.)

It is possible that a quorum of the Brookshire City Council may be present at the meeting and participate in the discussion of the items on the agenda. No official action of the Brookshire City Council will be taken at this meeting.

  
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Vice-President Kathy Guy

  
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President / Jeremiah Hill

Prepared by Vickie Casto