

**NOTICE OF REGULAR MEETING  
CITY OF BROOKSHIRE – CITY COUNCIL**

The Board of Aldermen of the City of Brookshire will conduct a Regular Meeting on **Thursday, January 5, 2023, at 7:00 pm in the Council Chambers of the Brookshire Municipal Building, 4029 5<sup>th</sup> Street.** This Notice and the Agenda are posted online at:

**[www.brookshiretexas.org](http://www.brookshiretexas.org)**

**A recording of the meeting will be made available to the public in accordance with the Open Meetings Act upon written request.**

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**AGENDA**

Start: 7:05 pm

- (1) **Call to order.** By: Rodney Gornis  
Mayor Branch: here  
Mayor Pro Tem K. Branch: here  
Alderman M Taylor: absent  
Alderman J Hill: present  
Alderman A Neuendorf: present  
Alderman L Stamps: absent
  
- (2) **Prayer & Pledge.**  
Prayer: Mayor Pro Tem Branch  
Pledge: The Body
  
- (3) **Public comments.**  
None

## **TABLED ITEMS**

- (4) Discussion and possible action regarding a request by Black Panther Transportation, Inc. to amend Section 40-172(a) of the City's Code of Ordinances to allow commercial vehicles on South Street between Waller Avenue and Otto Street.

Motion: Alderwoman Neuendorf motion to amend Section 40-172(a) of the City's Code of Ordinances to allow commercial vehicles on South Street between Waller Avenue and 800 feet Westward.

Second: Mayor Pro Tem Branch

Against: Alderman Hill

Approved: Mayor D Branch Motion Carried

## **NEW ITEMS**

- (5) Discussion and possible action regarding Linebarger Law Firm, Tax collection report for 2022. Mr. Chip Sutton and Damon Edwards partner with Linebarger Law Firm: Presenting Tax Reports from July 1, 2021 – June 30, 2022. Two ways of contacting property owners with tax liens. 1. Mailing letter 2. Contact the property owner by phone. Once granted a referral or affidavit referral, no action cannot act until the property owner no longer lives there or own the property—a legal lien is placed on the property on January 1 of every year. Linebarger conducted a seminar for seniors to help them be aware of the state laws regarding taxes.

No Action

- (6) Discussion and possible action regarding old equipment of the City of Brookshire Inventory.

Motion: Mayor Pro Tem Branch motion we disposed of inventory listed

Second: Alderman Hill

For: Alderwoman Neuendorf

Approved: Mayor D Branch Motion Carried

- (7) Discussion and possible action regarding RFP banking services. (Alderman Hill)

Motion: Alderman Hill motioned that we direct Olson & Olson to prepare an RFP for banking services with the provision that depository accounts must be able to be made within the city limits of Brookshire

Second: Mayor Pro Tem Branch

For: Alderwoman Neuendorf

Approved: Mayor D Branch Motion Carried

- (8) Discussion and possible action review of the Waller County Animal Control contract (Alderman Hill)

Tabled next agenda

Motion: Alderman Hill executed contracts could be provided, a copy of all Waller County Animal Control contracts with cities within Waller County and for the City of Brookshire calls for the past ten months of this contract as well the responses to those calls

Second: Alderwoman Neuendorf

For: Mayor Pro Tem Branch

Approved: Mayor D Branch Motion Carried

- (9) Discussion and possible action on Daddy Duncan BarBQ refusing to get a permit for the carport to be fine from the day of installation to December 31, 2022; if not, he's asked to exit with the carport and food truck from the premises. He needs to pay the fine day by day. (Mayor Pro Tem Branch)

8: 35 pm to 8:55 pm

Motion: Mayor Pro Tem Branch motion to give Daddy Ducan BarBQ to January 31 remove the carport and if not \$2,000 fine per day

Second: Alderwoman Neuendorf

For: Alderman Hill

Approved: Mayor D Branch Motion Carried

- (10) Discussion and possible action regarding the approval of Council Meeting Minutes from **June 2, June 8, June 30, December 1, and December 15, 2022.**

Motion: Alderman Hill to approve all minutes above

Second: Alderwoman Neuendorf

For: Mayor Pro Tem Branch

Approved: Mayor D Branch Motion Carried

**(11) Discussion and possible action regarding Consolidated invoice payments for Fire Department and Police Department, invoice payments, and reports.**

Motion: Alderman Hill moved to approve finances as presented

Second: Alderwoman Neuendorf

For: Mayor Pro Tem Branch

Approved: Mayor D Branch Motion Carried

**(12) Request for Future Agenda Items.**

Discussion and possible action to longer have the Hotel Motel Grants until we can complete Convention Center, museum, old tax office, and doctor's building. We review policies and procedures for grants moving forward. (Mayor Pro Tem Branch)

Second: Alderman Hill

For: Alderwoman Neuendorf

Approved: Mayor D Branch Motion Carried

Discussion and possible action review of the RV(recreation vehicles) ordinance and enforcement. (Alderman Hill)

Second: Alderwoman Neuendorf

For: Mayor Pro Tem Branch

Approved: Mayor D Branch Motion Carried

Discussion and possible action regarding hiring a company to do city payroll. (Mayor Pro Tem Branch)

Second: Alderman Hill

For: Alderwoman Neuendorf

Approved: Mayor D Branch Motion Carried

Discussion and possible action formation of senior citizen welfare committee. (Alderman Hill)

Second: Mayor Pro Tem Branch

For: Alderwoman Neuendorf

Approved: Mayor D Branch Motion Carried

Discussion and possible action for a code enforcement officer. (Alderwoman Neuendorf)

Second: Mayor Pro Tem Branch

For: Alderman Hill

Approved: Mayor D Branch Motion Carried

Discussion and possible action directing Mr. Barnes to give to administrative staff posting for job positions. (Mayor Pro Tem Branch)

Second: Alderman Hill

For: Alderwoman Neuendorf

Approved: Mayor D Branch Motion Carried

**(13) Council Reports and Community Announcements.**

Alderman J Hill: Happy to report Convention Center repairs are moving along; they're gutted most of the flooring of the ceiling tiles by today. Also, they started on the light conversion, so they're moving along. The completion of the job is at the end of March.

Alderwoman A Neuendorf: MLK celebration is upcoming next weekend

Mayor Pro Tem Branch: Send Thanks to everybody in Brookshire for prayers or send text messages while I was out for cancer, but since December 27, I've done the scan, and I'm 100% cancer free.

Chief Miller: Received call from Alarm at Brookshire Hyundai. There were two people detained. One got away. Chief Miller also stated he was trying to get police officer to joined Brookshire Police Department.

**(14) Executive Session.** The City Council will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of:

- a. Consultation with legal counsel (Section 551.071);
- b. Deliberations on real property (Section 551.072) to deliberate the purchase, exchange, lease, or value of real property, and;
- c. Deliberations on personnel (Section 551.074) regarding the appointment, appeal, employment, evaluation, reassignment, duties, discipline, or dismissal of the **Brookshire Police Chief, the City Secretary, the Public Works Director, the Municipal Court Director, and the City Administrator.**

Start: 8:35 pm

Closed: 8:55 pm

**(15) Discussion and possible action regarding items discussed in Executive Session (If needed).** 9:28 pm

Motion: Alderman Hill, we make Olson & Olson to draft a memorandum of understanding with Riverway properties to include annexation and financing to be presented for approval by the City Council at the next meeting.

Second: Alderwoman Neuendorf

For: Mayor Pro Tem Branch

Approved: Mayor D Branch Motion Carried

**(16) Adjournment.**

Motion: Mayor Pro Tem Branch

Second: Alderwoman Neuendorf

For: Alderman Hill

Approved: Mayor D Branch Motion Carried

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Darrell Branch, Mayor

ATTEST:

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City Secretary