

**NOTICE OF REGULAR MEETING
CITY OF BROOKSHIRE – CITY COUNCIL**

The Board of Aldermen of the City of Brookshire will conduct a Regular Meeting on **Thursday, February 16, 2023, at 7:00 PM in the Council Chambers of the Brookshire Municipal Building, 4029 5th Street.** This Notice and the Agenda are posted online at:

www.brookshiretexas.org

A recording of the meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

AGENDA

- (1) Call to order.
- (2) Prayer & Pledge.
- (3) Public comments.
- (4) Discussion and possible action regarding the approval of Council Meeting Minutes from **January 19, 2023.**
- (5) Discussion and possible action regarding invoice payments and reports.
- (6) Department Head Reports: The following persons may provide an update to the Council regarding monthly activity in the respective department, but the Council may not discuss the report unless it relates to an item on the Agenda.
 - a. Police Chief
 - b. City Secretary
 - c. Public Works Director
 - d. Municipal Court Director
 - e. City Administrator

TABLED ITEMS

- (7) Discussion and possible action regarding Wells Fargo Positive Pay.
- (8) Discussion and possible action regarding **Resolution 1422**: A Resolution adopting a memorandum of understanding with Riverway Properties regarding a proposed residential development, including annexation and funding of the development.
- (9) Discussion and possible action regarding the storage building originally intended for use as a dog pound. (Mayor Pro Tem Branch)

NEW ITEMS

- (10) Discussion and possible action regarding approving the opening of a tarp business. (Marco Gamez)
- (11) Discussion and possible action regarding an application for Hotel/Motel Grant Funding by LowKey Riderz.
- (12) Discussion and possible action regarding roof repairs for the City of Brookshire City Hall and Convention Center.
- (13) Discussion and possible action regarding the placement of Mr. Johnny BBQ food truck on the property of Mr. Johnny Shephard. (Mayor Pro Tem Branch)
- (14) Discussion and possible action regarding modifications to an existing ice cream truck and taco truck. (Juanita Ramirez)
- (15) Discussion and possible action regarding the denial of a building permit. (Javier Garcia Lopez)
- (16) Discussion and possible action regarding entering a contract with Human Resources & Payroll for general human resources work. (Mayor Pro Tem Branch)
- (17) Discussion and possible action regarding **Ordinance 23-707-15**: An Ordinance calling a joint municipal election between Waller County and the City of Brookshire on Saturday, May 6, 2023 for the election of the Mayor, Alderman Position 1, and Alderman Position 2.
- (18) Discussion and possible action regarding **Resolution 1423**: A Resolution creating and appointing members to the Senior Citizens Welfare Committee. (Alderman Hill)

- (19) Discussion and possible action regarding **Resolution 1424**: A Resolution approving the Final Plat subject to conditions for the “Reserves at Brookshire”, creating two lots totaling approximately 12.61 acres, generally located northeast of the intersection of F.M. 359 and 12th Street.
- (20) Discussion and possible action regarding **Resolution 1425**: A Resolution approving the request of Wilfredo Santana for a variance to reduce the side set-back requirement by eight inches (8”) on the western property line for a fence for a single family residence being constructed at 4114 Second Street.
- (21) Discussion and possible action regarding Municipal Court’s purchase of certain equipment or services using the Court Technology Fund.
- (22) Discussion and possible action regarding receiving requests for proposals for IT services for all City-owned buildings. (Alderman Hill)
- (23) Discussion and possible action regarding receiving requests for proposals for banking services for the City. (Alderman Hill)
- (24) Discussion and possible action regarding updating the City’s ordinances and policies related to animal vaccination certificates and sterilization of animals. (Alderwoman Neuendorf)
- (25) Discussion and possible action regarding the sale of the 2008 Fire Department Booster Truck. (Mayor Pro Tem Branch)
- (26) Request for Future Agenda Items.
- (27) Council Reports and Community Announcements.
- (28) **Executive Session.** The City Council will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of:
 - a. Consultation with legal counsel (Section 551.071);
 - b. Deliberations on real property (Section 551.072); and,
 - c. Deliberations on personnel (Section 551.074) regarding the appointment, appeal, employment, evaluation, reassignment, duties, discipline, or dismissal of the **Police Chief, the City Secretary, the Public Works Director, the Municipal Court Director, and the City Administrator.**
- (29) Discussion and possible action regarding items discussed in Executive Session (if needed).

(30) Adjournment.

APPROVED FOR POSTING BY THE MAYOR ON _____.

I, Rodney J. Goins, DO HEREBY CERTIFY THAT
THE ABOVE NOTICE OF MEETING AND AGENDA OF THE BOARD OF ALDERMEN
OF THE CITY OF BROOKSHIRE WAS POSTED IN A PLACE CONVENIENT AND
READILY ACCESSIBLE AT ALL TIMES TO THE GENERAL PUBLIC, IN COMPLIANCE
WITH CHAPTER 551, TEXAS GOVERNMENT CODE, ON Feb 13, 2023 AT
2:06 AM PM.

Rodney J. Goins
[NAME - PRINTED]

[Signature]
[NAME - SIGNATURE]

Administrative Assistant
[TITLE]