

NOTICE OF SPECIAL MEETING CITY OF BROOKSHIRE – CITY COUNCIL

The Board of Aldermen of the City of Brookshire will conduct a Special Meeting on **Monday, March 27th, 2023, at 6:00 pm in the Council Chambers of the Brookshire Municipal Building, 4029 5th Street.** This Notice and the Agenda are posted online at:

www.brookshiretexas.org

A recording of the meeting will be made available to the public in accordance with the Open Meetings Act upon written request.

AGENDA

- (1) Call to order. By: Rodney Gorins Start Times: 6:32 pm
Mayor Branch: here
Mayor Pro Tem K. Branch: here
Alderwoman M Taylor: here
Alderman J Hill: present
Alderwoman A Neuendorf: present
Alderman L Stamps: absent
- (2) Prayer & Pledge.
Prayer: Sherri Brandi
Pledge: The Body
- (3) Public comments.
1. Tony McAnelly gives an update on the Waller County 150th celebrating the Sesquicentennial Celebration with the kick-off here in Brookshire on April 22nd from 10 am – 5 pm with lots of family games and events, which also includes street dancing with music by brown sugar band. Mr. McNeally also offers the mayor to give a proclamation for the City of Brookshire. Mr. McNeally also wanted to publicly announce a Thank you to Quotatious Dunn, Margie McFarland, and Ryan Orbin for their help with preparing for the Waller County 150th Celebration.

The City Council will discuss and take possible action regarding the following:

- (4) Approval of Council Meeting Minutes from **March 2nd, 2023**.
Motion: Alderman Hill motion to approve Council Minutes from March 2nd, 2023.
Second: Alderwoman Neuendorf
For: Alderwoman Taylor, Mayor Pro Tem Branch
Approved: Mayor D Branch Motion Carried
- (5) Spraying for mosquitos and related services within the City of Brookshire.
Motion: Alderman Hill ask to table for pricing for both vendors
Second: Mayor Pro Tem Branch
For: Alderwoman Neuendorf, Alderwoman Taylor
Approved: Mayor D Branch Motion Carried
Tabled:next agenda
- (6) Approval of **Resolution 1433**: A Resolution approving a contract with Human Resources & Payroll for the provision of general human resources services.
Motion: Alderman Hill motion that we approve Resolution 1433 as presented
Second: Mayor Pro Tem Branch
For: Alderwoman Neuendorf, Alderwoman Taylor
Approved: Mayor D Branch Motion Carried
- (7) Approval of **Resolution 1434**: A Resolution providing consent to the creation of Waller County Municipal Utility District No. 54.

Executive Session

- Motion: Alderman Hill motion that we consent to Resolution 1434
Second: Alderwoman Neuendorf
For: Mayor Pro Tem Branch, Alderwoman Taylor
Approved: Mayor D Branch Motion Carried
- (8) Approval of **Resolution 1431**: A Resolution approving a Grant Administration Services Contract for the CDBG Regional COG MOD Grant.
Grantworks
Motion: Alderman Hill motion that we approve Resolution 1431 as presented
Second: Alderwoman Neuendorf
For: Alderwoman Taylor, Mayor Pro Tem Branch
Approved: Mayor D Branch Motion Carried

(9) Approval of **Resolution 1432**: A Resolution approving an Engineering Services Contract for the CDBG Regional COG MOD Grant. Byeyl Engineering
Motion: Alderman Hill motion that we approved Resolution 1432 as presented
Second: Alderwoman Taylor
For: Mayor Pro Tem Branch
Abstain: Alderwoman Neuendorf
Approved: Mayor D Branch Motion Carried

(10) Approval of **Resolution 1436**: A Resolution approving an Interlocal Agreement with Waller County to use CDBG funds for drainage projects.

Note: the City of Brookshire have to approve Administration and Engineer, and we have a scope separate from Waller County, which has a more extensive coverage that will handle solely administering all their funds. However, Waller County has asked for an Interlocal Agreement with the City of Brookshire and a separate one with the drainage district, which will be submitted back to the GLO as one package showing the regional support for this grant.

Motion: Alderman Hill motion that we approved Resolution 1436 as presented. And make changes from Rodney Gornis to Laketra Glover signing for the city staff since she's the one who's working on the grant.

Second: Alderwoman Taylor

For: Alderwoman Neuendorf, Mayor Pro Tem Branch

Approved: Mayor D Branch Motion Carried

(11) Approval of **Resolution 1430**: A Resolution approving a contract with Ardurra Group, Inc. for temporary planning services.

Motion: Alderman Hill motion that we approve Resolution 1430 with a contingency of changing that Clause to a 10 % markup only on the graphical reproduction

Second: Alderwoman Taylor

For: Alderwoman Neuendorf

Abstain: Mayor Pro Tem Branch

Approved: Mayor D Branch Motion Carried

- (12) Approval of **Resolution 1428**: A Resolution adopting the City Limits Map of the City of Brookshire.

Ardurra Group, Inc presents a geographical outline of the map. In conclusion, City Attorney: Justin Pruitt, you can't Annex, and you're just adopting a city limits map.

Motion: Mayor Pro Tem Branch motion that we approve Resolution 1428 adopting the City Limits Map of the City of Brookshire

Second: Alderman Hill

For: Alderwoman Neuendorf, Alderwoman Taylor

Approved: Mayor D Branch Motion Carried

- (13) Approval of **Resolution 1429**: A Resolution adopting the Extraterritorial Jurisdiction (ETJ) Map of the City of Brookshire.

Motion: Mayor Pro Tem Branch motions that we accept Resolution 1429

Second: Alderman Hill

For: Alderwoman Neuendorf, Alderwoman Taylor

Approved: Mayor D Branch Motion Carried

- (14) **Public Hearing** and approval of **Ordinance 23-708-15**: An Ordinance adopting a repeal and replacement of Chapter 48 "Subdivisions" of the City of Brookshire Code of Ordinances related to platting and platting requirements.

Open: 7:24 pm

Closed: 7:51 pm

Motion: Alderman Hill makes a motion to approve Ordinance 23-708-15 as presented

Second: Alderwoman Neuendorf

For: Alderwoman Taylor, Mayor Pro Tem Branch

Approved: Mayor D Branch Motion Carried

- (15) **Public Hearing** and approval of **Ordinance 23-709-15**: An Ordinance adopting the implementation of a contractor registration procedure and associated fees. (Alderman Hill)

Open: 7:52 pm

Closed: 7:57 pm

Motion: Alderwoman Neuendorf motion that we approve Ordinance 23-709 -15 with fee of \$100.

Second: Alderman Hill

For: Mayor Pro Tem Branch, Alderwoman Taylor

Approved: Mayor D Branch Motion Carried

(20) Invoice payments and reports.

Motion: Alderman Hill motion to table all invoice payments and reports to the next agenda.

Second: Alderwoman Neuendorf

For: Alderwoman Taylor, Mayor Pro Tem Branch

Approved: Mayor D Branch Motion Carried

Tabled: next agenda

(21) Request for Future Agenda Items.

Alderwoman Neuendorf: None

Alderman Hill:

1. Discussion and possible action regarding Ordinance regulating short-term rentals.

Second:

For:

Approved: Mayor D Branch Motion Carried

2. Discussion and possible action regarding a contract for lawn maintenance of city parks and the field across from City Hall on Hwy 90.

Second: Mayor Pro Tem Branch

For: Alderwoman Neuendorf, Alderwoman Taylor

Approved: Mayor D Branch Motion Carried

3. Discussion and possible action regarding Ordinance requiring permitting excavation and modifications to our right-of-ways easements and streets with allowance for permitting fees.

Second: Alderwoman Taylor

For: Alderwoman Neuendorf, Mayor Pro Tem Branch

Approved: Mayor D Branch Motion Carried

Alderwoman Taylor: None

Mayor Pro Tem Branch:

1. Discussion and possible action regarding picking a date in April for a Spring Clean Up.

Second: Alderman Hill

For: Alderwoman Neuendorf, Alderwoman Taylor

Approved: Mayor D Branch Motion Carried

2. Discussion and possible action regarding house structures that need demolishing due to fire or structure damage. Send notices to landowners or property owners and demolish with levees if they don't correct the problem.

Second: Alderman Taylor

For: Alderman Hill, Alderwoman Neuendorf

Approved: Mayor D Branch Motion Carried

(22) Council Reports and Community Announcements.

None at this time

(23) **Executive Session.** The City Council will meet in a closed session pursuant to Title 5, Chapter 551, of the Texas Government Code for the purpose of:

- a. Consultation with legal counsel (Section 551.071);
- b. Deliberations on real property (Section 551.072) to deliberate the purchase, exchange, lease, or value of real property, and;
- c. Deliberations on personnel (Section 551.074) regarding the appointment, appeal, employment, evaluation, reassignment, duties, discipline, or
- d. dismissal of: **Police Department Officer Eaglin, Police Department Officer Arnold, the Police Chief, the City Secretary, the Public Works Director, the Municipal Court Director, and the City Administrator.**

Open: 8:33 pm

Closed: 10:17 pm

(24) Discussion and possible action regarding items discussed in Executive Session (if **needed**).

Motion: Alderman Hill motion to accept the resignation of Officer Glendon Arnold

Second: Alderwoman Neuendorf

For: Alderwoman Taylor, Mayor Pro Tem Branch

Approved: Mayor D Branch Motion Carried

(25) Adjournment.

Motion: Mayor Pro Tem Branch motion that we adjourn


Second: Alderwoman Taylor

For: Alderman Hill, Alderwoman Neuendorf

Approved: Mayor Branch: Motion Carried


Darrell Branch, Mayor

ATTEST:


For City Secretary